

# **Forest Lake State High School**

## Variation to Assessment – Application for Access Arrangement and Reasonable Adjustments (AARA) – Year 10, 11 & 12

<p><b>Step 1</b> Save this file to your computer and open using Adobe Acrobat. ***Note – Do not fill in the form in your browser. It must be filled in while open on your device in Adobe Acrobat.</p>	<p><b>Step 2</b> Fill in the form and attach it along with other evidence, such as a medical statement, to an email and send it to: <a href="mailto:variation@forestlakeshs.eq.edu.au">variation@forestlakeshs.eq.edu.au</a></p>	<p><b>Step 3</b> Alternatively, complete the form and submit it, along with all supporting documentation, to the student window (students) or front counter (parents-caregivers)</p>
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**DETAILS**

Surname:  First Name:  Roll Class:

**REASON**  
I believe I am eligible for a variation to assessment and have documentation to substantiate this claim.  
The grounds are:

**EVIDENCE**

Medical Certificate     
  Medical Statement     
  Existing Approval  
 Parent/Carer Note (Year 10 only)     
  Other (Please specify below):

**REQUESTING**

<p><b>Adjustments to assessments requirements</b></p> <p><input type="checkbox"/> Additional time to submit assignments</p> <p><input type="checkbox"/> Additional time to complete examinations</p> <p><input type="checkbox"/> Deferred examinations</p>	<p><b>Adjustments to assessment conditions</b></p> <p><input type="checkbox"/> Alternatives for sensory or physical impairment (Please specify below)</p> <p><input type="checkbox"/> Use of specialised equipment (e.g. keyboard)</p>
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**Other educational adjustments (please specify) / notes:**

**Affected subjects:**

Student Signature:  Date:

Parent / Caregiver Signature:  Date:

*(Receipt of this application from the parent/caregiver email on school records will be considered signed. Receipt from another email will require subsequent parent / caregiver confirmation. Student signatures will be required on their return to school if not already obtained.)*

**NOTES**

- Please refer to the Forest Lake SHS "Learning to Assessment" policy when completing this application, especially Sections 7 and 8.
- Students will be expected to have demonstrated a satisfactory level of work, commensurate with the timing of the application, for approval to be granted.