



Forest Lake State High School



Application for Access Arrangement and Reasonable Adjustments (AARA)
Year 10, 11 & 12

Step 1 Save this file to your computer and open using Adobe Acrobat. ***Note – Do not fill in the form in your browser. It must be filled in while open on your device in Adobe Acrobat.	Step 2 Fill in the form and attach it along with other evidence, such as a medical statement, to an email and send it to: AARA@forestlakeshs.eq.edu.au	Step 3 Alternatively, complete the form and submit it, along with all supporting documentation, to the student window (students) or front counter (parents-caregivers)
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DETAILS

Surname: First Name: Roll Class:

REASON
 I believe I am eligible for an AARA and have documentation to substantiate this claim.
 The grounds are:

EVIDENCE

Medical Certificate
 Medical Statement
 Existing Approval
 Parent/Carer Note (Year 10 only)
 Other (Please specify below):

REQUESTING

<p>Adjustments to assessments requirements</p> <input type="checkbox"/> Additional time to submit assignments <input type="checkbox"/> Additional time to complete examinations <input type="checkbox"/> Deferred examinations	<p>Adjustments to assessment conditions</p> <input type="checkbox"/> Alternatives for sensory or physical impairment (Please specify below) <input type="checkbox"/> Use of specialised equipment (e.g. keyboard)
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Other educational adjustments (please specify) / notes:

Affected subjects:

Student Signature: Date:

Parent / Caregiver Signature: Date:

(Receipt of this application from the parent/caregiver email on school records will be considered signed. Receipt from another email will require subsequent parent / caregiver confirmation. Student signatures will be required on their return to school if not already obtained.)

NOTES

- Please refer to the Forest Lake SHS "Learning to Assessment" policy when completing this application, especially Sections 7 and 8.
- Students will be expected to have demonstrated a satisfactory level of work, commensurate with the timing of the application, for approval to be granted.